## CONSTRUCTION COST ESTIMATOR

## Job description

DC

PCI One Source Contracting is growing its business and is seeking an Estimator that can immediately add value to the organization and mesh with the dynamic, hardworking, and adaptable team that exists today. To be successful, you must be a quick learner, a quick thinker and willing to do whatever it takes to get the job done and satisfy our customers.

Job description requirements as follows:

- Prepare detailed cost estimates by analyzing plans and specifications and performing quantity take-offs for select trades. Be technically savvy. Utilizing on-screen take off software is a positive.
- Develop and prepare conceptual estimates with minimal subcontractor assistance using limited preliminary design documents/information.
- Develop subcontract interest in projects and manage the subcontractor RFP process.
- Qualify and level subcontractors' proposals according to project specifics.
- Itemize trade specific scopes and prepare bid packages.
- Prepare detailed critical path job schedules.
- Continually Marketing the company and looking for future opportunities to grow the business.
- Ability to maintain discretion and confidentiality at all times.
- Growth/compensation potential for the right candidate.
- Interact with clients, architects, engineers and Local Jurisdictions to understand and incorporate project objectives, schedules, permits, costs, etc.

## Desired Skills and Experience

Relevant Commercial Construction Estimating experience including conceptual budgeting.

- A leader that assumes total responsibility for their work.
- A Team Player that works well with others and can effectively direct and manage others.
- 4 Year degree in Construction Management, Engineering, or 10+/- years of experience.
- Extensive knowledge of industry practices, procedures, and market trends.
- Dedicated, well organized, able to plan, prioritize, and manage multiple tasks.
- Detailed oriented with the ability to focus on quality, accuracy, and attention to detail.
- Proficient with commercial estimating software such as: MC2, Timberline/SageCRE, QuickBid, On-Screen Takeoff, etc.
- Maintain professionalism when faced with aggressive deadlines.
- Excellent leadership, personable, communication, and written skills.
- Ability to interact, develop, and maintain a positive professional relationship with all levels of personnel.
- Meet deadlines with minimal supervision.
- Demonstrate commitment to continuous learning.
- Review basic software generated estimates for completion and technical accuracy ensuring quality and integrity.

Send your resume to <a href="mailto:brandonp@pcionesource.com">brandonp@pcionesource.com</a>; Attn: Brandon Pomish

Sincerely,

Brandon Pomish