

4-H Rabbit Project –2022 Fair Job Assignments

Superintendent = Heather Teadt (269-625-6266)

Assistant Superintendents = Nancy Mangus (269-760-8808) and Brittany Bogema (269-598-6638)

Attention: Please notify the St. Joseph County MSU Extension office immediately at 467-5521 (before the fair) or the 4-H Fair office at 467-6167 (during the fair) if you find you are unable to carry out one or more of your work assignments

“Thank you” in advance for your help!

Date	Time	Job Assignment	No. Helpers Needed	Volunteers 2022
Sun. 9/11	11:00 a.m. - 3:00 p.m.	Evaluations and Skill-A-Thon Arrive by 10:15 a.m.	10	1.Heather Teadt (Supt) 2.Nancy Magnus (Asst. Supt) 3. Brittany Bogema (Asst. Supt) 4.Tobby Grindle 5.Tracy Robbins 6.Karen Hensell 7.Stephanie Robertson 8.Katie Strome 9. Denise Holtz 10. Daisy Myers
Thurs. 9/15	5:30 - 7:30 p.m.	Preparation of 4-H housing facilities.		1. Farmtastic 2. Howardsville 3. Leonidas Do-Best
Fri. 9/16	4:00 - 7:00 p.m.	Weigh-in and housing of 4-H Rabbit. Arrive by 3:30 p.m.	12	1. Heather Teadt (Supt.) 2. Nancy Mangus (Asst. Supt.) - Breeding Stock 3. Brittany Bogema (Asst. Supt.) - Health Check 4. Denise Holtz - unofficial scale 5. Daisy Myers - unofficial scale 6. Lynn Zonyk 7. Phyllis Johnshon-Bingaman 8. Martin Edmisten 9. Margo Smith 10. Kayla Irelan 11. Nicki Notestine 12..Karen Hensell
Sat. 9/17	Due to 4-H Fair Office by 10:00 a.m.	Prepare hand-written lists of market rabbit class assignments and deliver to 4-H Fair Office for computer input.	1	1. Heather Teadt (Supt.) 2. Asst. Supt.
Sat. 9/17	6:00 pm.	Set-up for and assist with the 4-H Rabbit Show.	Everyone!	1. Heather Teadt (Supt.) 2. ALL leaders and members!
Sun. 9/18	8:00 a.m.	Cloverbud Set-Up/Check-In	3	1. Brittany Bogema 2. Karen Hensell 3.
Sun. 9/18	9:00 a.m.	4-H Rabbit Show Arrive by 8:15 a.m.	8	1. Heather Teadt (announc.& books) 2. Nancy Hiemstra (Asst. Supt.) - runner 3. Brittany Bogema (Asst. Supt.) - books 4. Kayla Irelan 5. Daisy Myers 6. Denise Holtz 7. Phyllis Johnson-Bingaman 8. Samantha Hoekstra

Date	Time	Job Assignment	No. Helpers Needed	Volunteers 2022
Sun. 9/18	Due to 4-H Fair Office by Monday	Deliver hand-written 4-H Market Rabbit sale order to 4-H Fair Office for computer input.	1	1. Heather Teadt (Supt.)
Sun. 9/18		Write names on Trophy Cards	2	1. Nancy Mangus 2. Samantha Sult 3. Shannon Sult
Wed. 9/21	7:00 p.m.	Sale Set-Up	4 +	1. Heather Teadt (Supt.) 2. Nancy Hiemstra (Asst. Supt.) 3. Brittany Bogema (Asst. Supt.) 4. All Rabbit Leaders
Thurs. 9/22	Approx. 12:00 noon	Line-up of 4-H Rabbit for the Small Animal Market Livestock Sale. The sale starts at 10:00 a.m. 2022 Sale Order: Goats, Turkeys, Chickens, Rabbits	5	1. Brittany Bogema (Asst. Supt) 2. Nancy Hiemstra (Asst. Supt.) 3. Adam Sult 4. Andy Harris 5. Kari McGrady
Thurs. 9/22	12:00 noon	Recording of buyer number, buyer name and sale amount for each “sale”, with distribution of the sale information to the member as he/she leaves the sale ring.	2	1. Heather Teadt (Supt) 2. Sara Lindsey
Thurs. 9/22	After Sale	Watch buyers that may think they take immediate position of their rabbits and help the members put buyer information on their cages.	2	1. Nicki Notestine 2. Kari McGrady
Sat. 9/24	10:00 p.m.	Check out/loading of 4-H market Rabbit destined for processing	Annually rotating club assignment: Min. of 4 helpers/club	Clubs responsible in 2022: 1. Rolling Clovers 2. Country Side
Sun. 9/25	6:00 a.m.	Cleaning of barn, power wash cages	Rotating Clubs	1. Burr Oak 2. Happy Herdsman *Phyllis Johnson may have power washer to bring
Tue. 10/4	9:00 a.m. - ???	Placing of telephone calls to buyers reminding them of date, time and location to pick up processed rabbits.	1	1.
Wed. 10/5	5:00 - 7:00 p.m.	Distribute processed animals to buyers at building #45. Arrive at 3:30 p.m. to help set-up for distribution.	4	1. Brittany Bogema (Asst. Supt) 2. Nancy Hiemstra (Asst. Supt.) 3. Adam Sult 4. Martin Edmisten 5. Daisy Myers