

## 4-H Rabbit Project –2021 Fair Job Assignments

**Superintendent = Heather Teadt (269-625-6266)**

**Assistant Superintendents = Nancy Mangus (269-760-8808) and Brittany Bogema (269-598-6638)**

**Attention:** Please notify the St. Joseph County MSU Extension office immediately at 467-5521 (before the fair) or the 4-H Fair office at 467-6167 (during the fair) if you find you are unable to carry out one or more of your work assignments

**“Thank you” in advance for your help!**

Date	Time	Job Assignment	No. Helpers Needed	Volunteers 2021
Thurs. 9/16	5:30 - 7:30 p.m.	Preparation of 4-H housing facilities.		<ol style="list-style-type: none"> <li>1. Rolling Clover</li> <li>2. Sunshine Hills</li> <li>3. Kuntry Starz</li> <li>4. Fawn River Clovers</li> </ol>
Fri. 9/17	3:30 - 8:00 p.m.	Weigh-in and housing of 4-H Rabbit.  Arrive by 3:30 p.m.	7+	<ol style="list-style-type: none"> <li>1. Heather Teadt (Supt.)</li> <li>2. Nancy Hiemstra (Asst. Supt.) - Breeding Stock</li> <li>3. Brittany Bogema (Asst. Supt.) - Health Check</li> <li>4. Emily Redmond</li> <li>5. Kayla Irelan – Health Check</li> <li>6. Julie Carpenter</li> <li>7. Billy Kruger – Health Check</li> <li>8. Sara Lindsey</li> <li>9. Denise Holtz - unofficial scale</li> <li>10. Daisy Myers– unofficial scale</li> <li>11. Denise Bingaman</li> <li>12. Emily Boland (maybe)</li> <li>13.</li> <li>14.</li> </ol>
Sat. 9/18	Due to 4-H Fair Office by 10:00 a.m.	Prepare hand-written lists of market rabbit class assignments and deliver to 4-H Fair Office for computer input.	1	<ol style="list-style-type: none"> <li>1. Heather Teadt (Supt.)</li> <li>2. Asst. Supt.</li> </ol>
Sat. 9/18	11:00 a.m. – 3:00 p.m.	Rabbit Project Evaluation <b>Note:</b> Coordinator, clerks and judges to <u>meet</u> at <b>10:30 a.m.</b> at 4-H Rabbit barn to review evaluation process and go over instructions for filling out judging sheets.	8	<ol style="list-style-type: none"> <li>1. Heather Teadt (Supt.)</li> <li>2. Nancy Hiemstra (Asst. Supt.)</li> <li>3. Brittany Bogema (Asst. Supt.)</li> <li>4. Karen Hensell</li> <li>5. Terry Miller</li> <li>6. Missy Boody</li> <li>7.</li> </ol>
Sat. 9/18	4:00 pm.	Set-up for and assist with the 4-H Rabbit Show.	Everyone!	<ol style="list-style-type: none"> <li>1. Heather Teadt (Supt.)</li> <li>2. ALL leaders and members!</li> </ol>
Sun. 9/19	~8:00 a.m.	Cloverbud Set-Up/Check-In	2	<ol style="list-style-type: none"> <li>1. Carmen Bell</li> <li>2. Casey Bell</li> <li>3.</li> </ol>
Sun. 9/19	9:00 a.m.	4-H Rabbit Show  Rabbit Show (2 judging clerks, 1 announcer)	8	<ol style="list-style-type: none"> <li>1. Heather Teadt (announc.&amp; books)</li> <li>2. Nancy Hiemstra (Asst. Supt.) - runner</li> <li>3. Brittany Bogema (Asst. Supt.) - books</li> <li>4. Kayla Irelan</li> <li>5. Greg &amp; Emily Redmond</li> <li>6. Denise Bingaman</li> <li>7. Denise Holtz</li> <li>8. Daisy Myers</li> <li>9. Missy Boody – distribute numbers</li> </ol>

<b>Date</b>	<b>Time</b>	<b>Job Assignment</b>	<b>No. Helpers Needed</b>	<b>Volunteers 2021</b>
Sun. 9/19	Due to 4-H Fair Office by Monday	Deliver hand-written 4-H Market Rabbit sale order to 4-H Fair Office for computer input.	1	1. Heather Teadt (Supt.)
Sun. 9/19		Write names on Trophy Cards	2	1. Nancy Mangus 2. Emily Redmond 3.
Wed. 9/22	7:00 p.m.	Sale Set-Up	4 +	1. Heather Teadt (Supt.) 2. Nancy Hiemstra (Asst. Supt.) 3. Brittany Bogema (Asst. Supt.) 4.
Thurs. 9/23	Approx. 12:00 noon	Line-up of 4-H Rabbit for the Small Animal Market Livestock Sale. The sale starts at <b>10:00 a.m.</b> 2021 Sale Order: Chickens, Turkeys, Rabbits, Goats	6	1. Brittany Bogema (Asst. Supt) 2. Nancy Hiemstra (Asst. Supt.) 3. 4. 5. 6. 7.
Thurs. 9/23	12:00 noon	Recording of buyer number, buyer name and sale amount for each "sale", with distribution of the sale information to the member as he/she leaves the sale ring.	2	1. Heather Teadt (Supt) 2. Denise Bingaman
Thurs. 9/23	After Sale	Watch buyers that may think they take immediate position of their rabbits	2	1. Missy Boodt 2.
Sat. 9/25	10:00 p.m.	Check out/loading of 4-H market Rabbit destined for processing, plus clean-up of cages following load-out.	Annually rotating club assignment: Min. of 4 helpers/club	Clubs responsible in 2021: 1. Burr Oak 2. Country Side
Sun. 9/25	6:15 a.m.	Cleaning of barn, power wash cages	Rotating Clubs	1. Farmtastic 2. Happy Herdsman 3. Howardsville 4. Leonidas Do-Best
Tue. 10/5	9:00 a.m. - ???	Placing of telephone calls to buyers reminding them of date, time and location to pick up processed rabbits.	1	1. Emily Redmond
Wed. 10/6	5:00 - 7:00 p.m.	Distribute processed animals to buyers at building #45. Arrive at 3:30 p.m. to help set-up for distribution.	4	1. Brittany Bogema (Asst. Supt) 2. Nancy Hiemstra (Asst. Supt.) 3. Daisy Myers 4. 5. 6.