

## Selected Reading List for the MSUE Citizen Planner Program – Top 25

What should be in every Planning Commission/Zoning Board of Appeals Library

The primary purpose of this reading list is to provide citizen planners with references to the kind of background material they need to do the best possible job as a planning commissioner.

This reading list is neither exhaustive of materials available on the subjects listed, nor does it represent an endorsement of the accuracy or efficacy of any material presented. Many materials are listed from a wide variety of perspectives in order to ensure a representative sampling of materials from different points of view.

A secondary purpose of this reading list is to provide planning directors and consultants with references to materials that could bolster the local planning library. Last, this reading list is also provided as a source for reporters, citizens, students, developers, realtors and others interested in helping shape the future of Michigan's communities.

If a publication is available online, the web address is listed at the end of the citation. All listings have been classified as basic, intermediate or advanced based on content. The classifications are defined and abbreviated as follows:

- Basic. Material that is easy to read, relatively short, and does not require much prior knowledge, but does not go into much depth on a subject.
- Intermediate. Material that is easy to read or written for a more sophisticated reader; material may be of any length and may or may not require some prior knowledge and goes into some depth on a subject.
- Advanced. Material of various reading levels that is generally longer and goes into greater depth, and requires some prior knowledge on a subject.

### Top 25 Materials that Every Planning Department Should Have to Adequately Support Planning Commissioners

The following list represents basic material that every planning department should have, or be able to quickly obtain, to adequately support planning commissioners. The contents of these materials should be familiar to and understood by professionals in the planning department.

1. *Michigan Laws Relating to Planning*, MSU Planning and Zoning Center, Land Policy Institute, December 2008, 10<sup>th</sup> Edition, 766 pages, paperback.\* [Advanced]
2. *Michigan Laws Relating to Economic Development and Housing*, MSU Planning and Zoning Center, Land Policy Institute, June 2009, 2<sup>nd</sup> Edition; 736 pages, paperback.\* [Advanced]
3. Armstrong, Melissa, et al. *Community Planning Handbook: Tools and Techniques for Guiding Community Change*, prepared for Michigan Society of Planning by Planning and Zoning Center, Inc., 1991, 440 pages.\* [Basic]
4. Southeast Michigan Council of Governments. *Land Use Tools and Techniques: A Handbook for Local Communities*, 2nd edition, SEMCOG, 2003, 173 pages, paperback.\* [Basic]
5. Crawford, Clan. *Michigan Zoning and Planning*, Institute of Continuing Legal Education, 1988, 530 Pages, hardcover, annual updates available.\* [Advanced]
6. Kaiser, Edward; Godschalk, David; and Chapin, F. Stuart. *Urban Land Use Planning*, 4th edition, University of Illinois Press, 1995, 493 pages, hardcover.\* [Advanced]
7. Goodman, William, editor. *Principles and Practice of Urban Planning*, International City Management Association, 1968, 621 pages, hardcover.\* [Intermediate]

8. Steuteville, Robert. *New Urbanism: Comprehensive Report and Best Practices Guide* 4<sup>th</sup> edition, New Urban News, 2009, 350 pages, paperback.\* [Intermediate]
9. Ewing, Reid. *Best Development Practices*, APA Planners Press, 1996, 180 pages, paperback.\* [Intermediate]
10. County Soil Survey\* [Intermediate]
11. Institute of Transportation Engineers (ITE), *Trip Generation: A Recommended Practice*, ITE Washington DC, 2001, 150 pages, hardcover.\* [Advanced]
12. Moskowitz, Harvey and Lindbloom, Carl. *The Latest Illustrated Book of Development Definitions*, Rutgers University Center for Urban Policy Research, 2004, 448 pages, paperback.\* [Basic]
13. Wyckoff, Mark and Manning, Michele, *Reducing Traffic Congestion and Improving Traffic Safety in Michigan Communities: The Access Management Guidebook*, Michigan Department of Transportation, 2001.\* [Intermediate]
14. Cameron, John G. *Michigan Real Property Law: Principles and Commentary*, 2nd Edition, Institute of Continuing Legal Education, 1993, 2 volumes, 1795 pages, hardcover.\* [Advanced]
15. Ziegler, Edward. *Rathkopf's Law of Zoning and Planning*, 4th edition, Clark Boardman Callaghan, 2003, 5 Volumes, hardcover OR Rohan, Patrick and Kelly, Eric Damien. *Zoning and Land Use Controls*, Lexis Law Publishing, 2002, 10 volumes, hardcover OR Young, Kenneth. *Anderson's American Law of Zoning*, 4<sup>th</sup> edition, Clark Boardman Callaghan, 1996, 5 volumes, hardcover.\* [Advanced]
16. Michigan Department of Treasury. *Notebook on Subdivision Control Act of 1967*, Michigan Department of Treasury, Bureau of Local Government, 1967.\* [Intermediate]
17. Clinton River Watershed Council. *Wetland Stewardship for Local Governments*, Clinton River Watershed Council, 2001.\* [Basic]
18. Arendt, Randall. *Rural by Design: Maintaining Small Town Character*, Center for Rural Massachusetts, 1994, 441 pages, paperback.\* [Intermediate]
19. Daniels, Tom and Daniels, Katherine. *The Environmental Planning Handbook*, APA Planners Press, 2003, 524 pages, hardcover.\* [Intermediate]
20. International City/County Management Association. *Getting to Smart Growth*, ICMA and the Smart Growth Network, 2001, 100 pages. <http://www.smartgrowth.org/pdf/gettosg.pdf>.\* [Basic]
21. International City/County Management Association. *Getting to Smart Growth II*, ICMA and the Smart Growth Network, 2003, 122 pages. <http://www.smartgrowth.org/pdf/gettosg2.pdf>.\* [Basic]
22. Jacobs, Jane. *The Death and Life of Great American Cities*, Vintage Books, 1961, 458 pages, paperback.\* [Basic]
23. Hosack, Walter Martin. *Land Development Calculations: Interactive Tools and Techniques for Site Planning, Analysis, and Design*, McGraw-Hill, 2001, 621 pages, hardcover.\* [Advanced]
24. Schueler, Thomas R. and Holland, Heather K. *The Practice of Watershed Protection: Techniques for Protecting Our Nation's Streams, Lakes, Rivers, and Estuaries*, Center for Watershed Protection, 2000, 741 pages, hardcover.\* [Intermediate]
25. Subscription to the American Planning Association's *Planners Advisory Service*.\* [Intermediate]

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