



ST. JOSEPH COUNTY 4-H YOUTH COUNCIL

Regular Meeting
June 11, 2018
Courthouse Annex II
MSU Extension Office
Centreville MI 49032

President: Jenny Bower
Vice President: Cody Baker
Secretary: Michelle McNamara
Treasurer: Julie Carpenter
Deputy Treasurer: Virginia Trattles
Media: Brittany Bogema

1. The meeting was called to order at 6:15pm.
 2. Pledges were led by Luke.
 3. Members Present: Cody Baker, Jenny Bower, Nancy Hiemstra, Kelsey Maystead, Michelle McNamara, Shawn McNamara, Andy Rambadt, Caitlynn Hughes, Barb Weston, Lucas Carpenter, Virginia Trattles, Samantha Hoekstra, Jennifer Mead- Bennett, Emily Mead, Julie Carpenter
Members Absent: Brittany Bogema, Holly Gregory, Zach Sackrider
 4. Public Comment. None.
 5. Additions to the agenda. Jennifer wants to add additional discussion to old business regarding vendor for fair banners. Virginia wants to add a request from Centreville's Covered Bridge Days under new business.
 6. A motion to approve the minutes from the May 7th meeting was made by Virginia, seconded by Nancy with two corrections. Corrections include: changing the words "motion payed" to "motion passed" at the end of the financial report. Also, under Old Business F the wording needs to reflect the cup order was for Champions and Reserve Champions instead of showmanship awards.
 7. Correspondence was received from the following;
 - a. Thank you note from Zoe Bungart for support of her recent trip to Norway.
 - b. Request from Sturgis Electric Parade to have the council participate. The council has chosen not to participate this year.
 - c. Eva Beeker recognized Shawn McNamara for being a National Presidential Volunteer Service Award winner. Eva presented Shawn with an award and a letter from President Donald Trump for his volunteer hours through FFA, 4-H and the community.
 8. The Financial Report was presented by Julie Carpenter, Treasurer
Balance in Sturgis Bank & Trust checking account as of June 11, 2018: \$65,534.34
Expenditures of \$12,328.29 and Revenues of \$3624.45 were reported since the last meeting.
 9. Bills needing approval/review:
 - a. Norman & Paulson - \$715.00 for tax return
 - b. National 4-H Council- \$333.60 for thank you notes
 - c. Reimbursement to Eva - \$327.13 for camp expenses
 - d. A & K printing \$75.00 for benefit auction flyers.
- A motion to approve the financial report was made by Jennifer, seconded by Virginia. Motion passed.
10. Horse Council Report- Eva gave a quick update on the horse council- nothing urgent or pressing.
 11. Officer/Committee report
 - a. Silent Auction
 - i. Wrap-Up- Brittany asked Michelle to bring up the idea of writing personal thank you cards to each donor from the silent auction. The council discussed the amount of labor involved with 300-400 individual letters. After ample discussion, the council decided that something more personal than a generic letter would be appropriate. A motion was made by Kelsey that we ask Brittany to generate a form letter thanking buyers generically, with each of us taking a few letters at a future meeting and personalizing them. Barb seconded the motion, motion passed.
 - b. Milk Barn
 - i. Cody was asked to give a milk barn update. She started by asking who we got our milk from in 2017, and the council suggested that we keep the vendor that we've had in the past. Cody will talk with local vendors about individually wrapped cookies sugar and chocolate chip cookies and report back next month.
 - ii. Clean up date should be end of August or the first part of September. Date will be set later.

- iii. Schedule- Cody will work on the schedule and bring it to the next meeting. She let council members know that each of us should be in charge of a day.
- iv. "Give-Aways" have been ordered by Eva and they are on the way.

12. 4-H Development Report

- a. Eva gave a 4-H Camp Update. Camp counselors met tonight, with 3 male and 3 female counselors already on staff. The climbing wall will cost an additional \$200, which includes a discount since Ashley Hasbrouck (camp director) is an employee of Sturgis Schools. There is no lifeguard on staff yet, but if you know anyone certified and over the age of 18, please let Eva know.
- b. Eva requested the council's approval on asking the 4-H members attending Exploration Days to write out thank you notes to scholarship donors. Barb made a motion, seconded by Nancy to have the 2018 Exploration Days participants write those personalized thank you cards. Motion carried.
- c. Expo Days Update
 - i. There are 54 participants attending this year.
 - ii. The chartered bus has been secured by Barb and donations from State Farm (Greg Hoover) and Andersons along with the Endowment Fund will all be used toward the chartered bus.
- d. Fair Books are here and cost \$3 each.
- e. Still Project Judges Meals were briefly discussed. Virginia has catered this before, but we need to figure out the numbers and the quote. She will bring that to the next meeting. Eva reminded us that \$5 of each meal comes out of the money that the fair allots us for fair judging.

13. Old Business

- a. Great Lakes and Natural Resource Camp applicants (7) +1? Eva thinks there are 6 going- but will update us as soon as she knows the exact number of participants.
- b. Youth Council Shirts- everyone knows what their shirt costs and the BOFA bill has been paid.
- c. The 2018 Awards Banquet will be held November 8, 2018 at Centreville Elem Gym. The council wants any catering quotes to be submitted on or before our August meeting so a decision can be made. Youth council members are encouraged to bring their decoration ideas to the next council meeting at the end of June.
- d. Donor Letters are not all back yet. Virginia estimated we are still missing 75-80 of those from the last mailing. There will be an update on the donations received in July.
- e. Trophy Decision discussion started with Jennifer and Emily. They showed banners that have been made for us to make decisions. Kelsey made a motion to purchase the banners through LTW apparel out of Union City, seconded by Michelle. Motion passed. Trophies will still be ordered through the Sturgis Trophy house. After another great presentation from the Sturgis Trophy House, a motion was made by Luke and seconded by Emily to go with one trophy for livestock and a separate design for still exhibits. Motion passed.

14. New Business

- a. United Way upcoming events
 - i. Silent Auction – McNamara's have started gathering items for the \$100 basket for the fair. Should have items to show at the July meeting.
- b. Mid-Year Financial Review date was set for Tuesday, July 17th at 5:30pm.
- c. Eva gave us an update on improving the benches at the 4-H Friendship and Memorial parks at the fair. There is a company that the county Parks and Recreation order their benches through and Eva brought prices from their website for different styles of benches. They run between \$668-\$908 each. After much discussion, the council asked Eva to go back and get a solid quote and timeline from this company and bring it back to our next meeting for an official vote.
- d. Virginia shared with the council that we have been asked to sell milk at the upcoming Covered Bridge Days in July. Michelle made a motion, seconded by Andy to pass on this opportunity this year.

15. Jennifer made a motion to adjourn the meeting, seconded by Shawn at 7:58pm

Next Meeting Date: June 25, 2018, 6:30p.m., MSUE office

Looking Ahead: June 20-22, Exploration Days, MSU Campus

June 23-July 1, CWF

June 23, Horse State Qualifier, Horseman's, Centreville