

**MSU Extension Background Check Documentation
For 18-, 19- and 20-Year-Olds**

Criminal History Check:

Findings, date conducted, and staff member completing check: _____

Reference Check 1:

Name of reference: _____

How long has reference known person and in what capacity: _____

Comments about person's responsibility, trustworthiness, people skills, strengths, etc.:

Concerns about having this person interact with younger youth: _____

Date reference checked and staff member conducting check: _____

Reference Check 2 (optional):

Name of reference: _____

How long has reference known person and in what capacity: _____

Comments about person's responsibility, trustworthiness, people skills, strengths, etc.:

Concerns about having this person interact with younger youth: _____

Date reference checked and staff member conducting check: _____