

4-H CAREER EDUCATION: Sample Employment Application

PERSONAL INFORMATION (Please print clearly):

Name: (LAST)			(FIRST)			(M.I.)		
Phone: ()			E-mail Address:					
Address:								
City:			State/Province:			ZIP Code:		
Have you ever worked for this company before? No Yes (If yes, when and where?)								

AVAILABILITY:

Are you legally eligible to be employed in the U.S.? Yes No What type of position are you seeking: Part-Time Full-Time								
Hours Available for Work:	Day	S	M	T	W	T	F	S
	From:							
Date available to start work:	To:							
Have you ever been convicted of a felony: No Yes (If yes, please explain.)								

SCHOOL MOST RECENTLY ATTENDED:

Name:			Address:					
Counselor:			Last Grade Completed:					
Graduated? Yes No			Now enrolled? Yes No			Grade Point Average:		
Sports and Extracurricular Activities:								

MOST RECENT EMPLOYMENT OR VOLUNTEER ACTIVITIES:

Company:				Phone: ()				
Address:								
Position:			Supervisor:		Dates worked: From:		To:	
Wage:	Reason for Leaving:							
Company:				Phone: ()				
Address:								
Position:			Supervisor:		Dates worked: From:		To:	
Wage:	Reason for Leaving:							

REFERENCES (Please do not use family members.):

Do we have your permission to contact your current employer or volunteer director? Yes No

If no, please explain: _____

Name: _____ Phone: () _____ Relationship: _____

Name: _____ Phone: () _____ Relationship: _____

FOR OFFICE USE ONLY

Interviewer or Reference Comments: