

CGC is a boundary-spanning organization that reduces transaction costs for faculty and students to engage in global research and outreach opportunities.

PRE-AWARD SUPPORT

- Coordinate preparation of proposal materials
- Liaise with OSP
- Budget development including budget narrative
- Write and compile capabilities statements and past performance references
- Collect & process information needed for agency paperwork
- Edit & format technical components written by PIs
- Submission of proposal materials
- Track proposal submission and award decisions

Contact: Abby Rubley - rubleyab@msu.edu - 517.884.4675

POST-AWARD MANAGEMENT

- Liaise with donors on financials and deliverables
- Monitor & approve financial transactions & budget
- Budget modifications
- Process consultant agreements and sub-contracts (w/ CGA & Purchasing)
- Process payments
- Track & process Payroll allocations
- Ensure compliance
- Invoicing and close-out (w/ CGA)

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GLOBAL GATEWAYS

CGC actively partners with faculty, departments, & units throughout CANR to assist in bringing visiting scholars and students to campus to create new opportunities for collaboration. In addition to exploring ways to build partnerships or develop new opportunities for collaboration - CGC is also available to assist with:

- Strategic itinerary planning for visiting scholars
- Conference planning and support
- Travel and accommodation arrangements
- Day-to-day logistics
- Visa Letter/Applications

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