**November 3 2015**

**Summary**

1. Joint Appointments – presentation by Brian Day (CANR BFO), Mary Weinzweig (ABR) and Jean Schueller (MSUE). See attached presentation for details.
2. PCI Compliance – Robert Kriegel (ANR IT) and Megghan Honke (Event Services). Payment Card Industry. Rules come to MSU from our bank PNC, fines can be up to $500,000 per transaction. You can read about all the rules and regulations at <http://www.ctlr.msu.edu/CreditCard/> . Consider utilizing ANR Event Services for payment options in compliance with the university policy. You can rent credit card machines for short periods of time, and be provided training by ANR Event Services. To buy your own machine through the university, $1200 per machine and $30-$50 per month. ANR Event Services Charges a $25 rental fee to use their Event Services machine. You can no longer process assisted payments without liability for fines. For specific questions regarding PCI and event services you can contact Megghan Honke ([honkemeg@msu.edu](mailto:honkemeg@msu.edu)) for technology based PCI questions you can contact Bob Kriegel ([KRIEGELR@ANR.MSU.EDU](mailto:KRIEGELR@ANR.MSU.EDU)) .
3. New Performance Excellence Program- New evaluation system to be implemented January 1, the program requires goal planning, + job descriptions to be developed within 30 day of last evaluation. The documents will need to be scanned and submitted to the Solution Center, they will keep track of goal setting. More training and information to come.
4. The December First Tuesday Meeting has been canceled. Our next meeting will be Tuesday January 5, 2016 in room 120 Packaging.