Good morning,

Below is the lst draft agenda (a final will come out next week) for the October 7, 2014 First Tuesday meeting.

A few important highlights I want to share today:

1. We will be trying a new location for our meetings as the size of our group is growing. We will be meeting at the International Center (Spartan Rooms B&C). Go to the Food Court area and the rooms are on the west side of the food court area. We will provide coffee, hot water, etc.

2. I have preliminary updates on the new AFSCME 999 (Skilled Trades) and AFSCME 1585 (Service Maintenance) union contracts that I can share and was wondering if those of you with 999 and 1585 employees would find it useful to just stay a bit longer after the First Tuesday meeting or would you prefer me to schedule another meeting asap? Just trying to save you a separate meeting if that would be useful. There are key changes you will want to know about.

   Please let me know your preference about the union contract updates by Monday, September 29) and I will proceed in the way that works best for you. ***Thank you.***

October 7, 2014

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1. FERPA – Rob Kent from the Office of General Counsel will be presenting
2. Update on Academic HR staffing and duty distribution – Kara Yermak and Melanie Trowbridge will be presenting
3. Paper I-9's to HR – our progress
4. Update on EBS Supervisor's list and SAP Portal Roll out for next year
5. was anyone contacted to participate in a focus group for temps and on-call employees (Sharri Margraves)
6. UNTF contract update (possible item)
7. Affordable Care Act update and reviewing ACA Time Report