

CANR Graduate Committee
August 16, 2016

Attending: Kelly Millenbah & Lisa Duffy (CANR); Jennifer Fenton (FSC), Maria Rubino (PKG), Nicole Mason (AFRE), & Janice Siegford (ANS)

Not present: Steve van Nocker (HRT) & Wei Zhang (PSMS)

1. Approval of Agenda: Approved
2. Election of Chair and Secretary for 2016
 - a. Jennifer Fenton to serve as Chair
 - b. Janice Siegford to serve as Secretary
3. Review and selection of FS16 Dissertation Completion Fellowships
 - a. Done as an excel spreadsheet on screen to allow for a digital record of ranking and easy adjustment of numbers as we go to see how ranking adjusts
 - b. We have 14 \$7,000 DCF to allocate across fall 2016 and spring 2017
 - i. We can give less than \$7,000 if we decide to do so
 - ii. Recommend full funding for 6 DCF applicants.
 - iii. Recommend other funding from CANR for one student, if available, but not DCF.
 - iv. Funding for 1 credit of tuition recommended for one applicant.
 - v. No funding recommended for one applicant.
4. Meeting schedule: Monthly meeting schedule will be developed with Lisa's help. Steve and Wei: please submit your fall teaching schedule to Lisa so she can suggest dates and times.
5. Other business: Discussed creating a cover sheet for DCF applications that contains relevant information (such as GPA, whether a dissertation date has been scheduled and what the date is) that we can view at a glance and makes it easy to compare among students). Students and advisors must both sign off on this to indicate that they are in agreement. Lisa and Kelly will make a first attempt at this.
6. Adjourned at 11:40