

## Selected Reading List for the MSUE Citizen Planner Program – #3

What should be in every Planning Commission/Zoning Board of Appeals Library

The primary purpose of this reading list is to provide citizen planners with references to the kind of background material they need to do the best possible job as a planning commissioner.

This reading list is neither exhaustive of materials available on the subjects listed, nor does it represent an endorsement of the accuracy or efficacy of any material presented. Many materials are listed from a wide variety of perspectives in order to ensure a representative sampling of materials from different points of view.

A secondary purpose of this reading list is to provide planning directors and consultants with references to materials that could bolster the local planning library. Last, this reading list is also provided as a source for reporters, citizens, students, developers, realtors and others interested in helping shape the future of Michigan's communities.

If a publication is available online, the web address is listed at the end of the citation. All listings have been classified as basic, intermediate or advanced based on content. The classifications are defined and abbreviated as follows:

- Basic. Material that is easy to read, relatively short, and does not require much prior knowledge, but does not go into much depth on a subject.
- Intermediate. Material that is easy to read or written for a more sophisticated reader; material may be of any length and may or may not require some prior knowledge and goes into some depth on a subject.
- Advanced. Material of various reading levels that is generally longer and goes into greater depth, and requires some prior knowledge on a subject.

### Session 3. Roles and Responsibilities, Part I: Master Plan and Planning Process

- Allor, David J. *Planning Commissioners Guide*, APA Planners Press, 1984, 186 pages, paperback. [Intermediate]
- Hoch, Charles; Dalton, Linda; and So, Frank S. *The Practice of Local Government Planning*, 3rd Edition, International City/County Management Association, 2000, 496 pages, paperback.\* [Basic]
- Kelly, Eric.; *Community Planning, An Introduction to the Comprehensive Plan*, second edition; Island Press; 2009; 478 pages
- Neumann, Brad; *Land Use Series*: "Checklist #1H; The Five Year Plan Review"; December 23, 2010.  
<http://lu.msue.msu.edu/pamphlet/Bclsam/pamphlet1H%20Plan5yearReview.pdf> (found at web page <http://lu.msue.msu.edu/pamphlets.htm#Pln>)
- Sharma, Jasneet; *Land Use Series*: "Checklist #1K; Review of Infrastructure/Public Capital Expenditure"; May 1, 2008. <http://lu.msue.msu.edu/pamphlet/Bclsam/pamphlet1K%20Infrastructure%20Review.pdf> (found at web page <http://lu.msue.msu.edu/pamphlets.htm#Pln>)
- Smith, Herbert. *The Citizen's Guide to Planning*, APA Planners Press, 1993, 267 pages, paperback. [Basic]
- Solnit, Albert. *The Job of the Planning Commissioner*, APA Planners Press, 1987, 198 pages, paperback.\* [Basic]
- Solomon, Dean; *Land Use Series*: "Checklist #1F; Content of a Plan"; December 23, 2010.  
<http://lu.msue.msu.edu/pamphlet/Bclsam/pamphlet1F%20PlanContents.pdf> (found at web page <http://lu.msue.msu.edu/pamphlets.htm#Pln>)
- Steuteville, Robert; *New Urban best Practices Guide*, 4th edition; New Urban News Publications, 2009; 448 pages.
- Wyckoff, Mark A.; *Michigan Planning Guidebook: for Citizens and Local Officials*; First Edition; May 2008. (Order form: [http://www.pzcenter.msu.edu/documents/GuidebooksOrderForm\\_003.pdf](http://www.pzcenter.msu.edu/documents/GuidebooksOrderForm_003.pdf) (found at web page <http://www.pzcenter.msu.edu/training.php>))

Wyckoff, Mark A.; *Michigan Planning Guidebook: for Citizens and Local Officials*; First Edition; May 2008. (Order form: [http://www.pzcenter.msu.edu/documents/GuidebooksOrderForm\\_003.pdf](http://www.pzcenter.msu.edu/documents/GuidebooksOrderForm_003.pdf) (found at web page <http://www.pzcenter.msu.edu/training.php>))

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