

Selected Reading List for the MSUE Citizen Planner Program – #5

What should be in every Planning Commission/Zoning Board of Appeals Library

The primary purpose of this reading list is to provide citizen planners with references to the kind of background material they need to do the best possible job as a planning commissioner.

This reading list is neither exhaustive of materials available on the subjects listed, nor does it represent an endorsement of the accuracy or efficacy of any material presented. Many materials are listed from a wide variety of perspectives in order to ensure a representative sampling of materials from different points of view.

A secondary purpose of this reading list is to provide planning directors and consultants with references to materials that could bolster the local planning library. Last, this reading list is also provided as a source for reporters, citizens, students, developers, realtors and others interested in helping shape the future of Michigan's communities.

If a publication is available online, the web address is listed at the end of the citation. All listings have been classified as basic, intermediate or advanced based on content. The classifications are defined and abbreviated as follows:

- Basic. Material that is easy to read, relatively short, and does not require much prior knowledge, but does not go into much depth on a subject.
- Intermediate. Material that is easy to read or written for a more sophisticated reader; material may be of any length and may or may not require some prior knowledge and goes into some depth on a subject.
- Advanced. Material of various reading levels that is generally longer and goes into greater depth, and requires some prior knowledge on a subject.

Session 5. Plan Implementation and Development Controls

Armstrong, Melissa, *et al.*; *Community Planning Handbook: Tools and Techniques for Guiding Community Change*, prepared Inc., 1991, 440 pages. [Basic]

"Background on Private Road or Road Easement Regulations"; *Planning and Zoning News*; April 1997; p 9.

Bauckham, John. "Model Land Division Ordinance," *Planning and Zoning News*, April 1997, p. 10-12. [Advanced]

Bloom, Cliff. "Regulating Private Roads," *Planning and Zoning News*, January 1990, p. 7-10.* [Intermediate]

Buffer, Greenbelt, Setback, Vegetation Belt sample Zoning Language.

Chockley, Marlene. "Sustainable Subdivision Road Design," *Michigan Planner*, June 2000, p. 1. [Basic]

Condominium Review and Approval Process

Crawford, Richard. "Condos Boom in Varied Forms," *Michigan Planner*, Summer 1993, p. 3-5. [Basic]

Flow Chart – Subdivision Control Act; January 1968.

Forsyth, Michael.; *Land Use Series*; "Check List #1L: For Adoption of a Subdivision Ordinance or Rules Governing the Subdivision of Land in Michigan"; May 1, 2008

<http://lu.msue.msu.edu/pamphlet/Belsam/pamphlet1L%20SubdivOrd.pdf> (found at web page <http://lu.msue.msu.edu/pamphlet/Belsam/pamphlet1L%20SubdivOrd.pdf>)

Freilich, Robert and Shultz, Michael. *Model Subdivision Regulations*, APA Planners Press, 1995, 392 pages, hardcover. [Advanced]

Grogan-Moore, Colleen and Siskin, Cheryl. *PUDs In Practice*, ULI, 1985, 94 pages, paperback. [Intermediate]

Harvey, Lynn and Gary Taylor. "Conditional Land Transfer Agreements: Michigan's Alternative to Annexation," Michigan State University Ag Econ Staff paper 00-32, 2000

<http://www.aec.msu.edu/agecon/government/425summary00.htm> [Intermediate]

- Hosack, Walter Martin. *Land Development Calculations: Interactive Tools and Techniques for Site Planning, Analysis, and Design*, McGraw-Hill, 2001, 621 pages, hardcover.* [Advanced]
- ICMA Management Association. *International City/County*, October 2003, ISBN: 0-87326-139-9
- Land Division Act (being P.A. 288 of 1967, as amended, M.C.L. 560.101 *et seq.*);
<http://lu.msue.msu.edu/pamphlet/Blaw/StatuteLandDivisionAct.PDF> (found at web page
<http://lu.msue.msu.edu/pamphlets.htm#statutes>) OR can be found at www.michiganlegislature.org
 [this item periodically changes, thus wise to periodically check for an updated copy]
- Listokin, David and Walker, Carole. *Subdivision and Site Plan Handbook*, Center for Urban Policy Research, 1990, 438 pages, paperback. [Intermediate]
- Sample Zoning Article 88: Planned Unit Development.
- Schindler, Kurt H.; *Land Use Series*: “Checklist #1J; Adopting and Updating a Capital Improvement Program”; May 1, 2008. <http://lu.msue.msu.edu/pamphlet/Bclsam/pamphlet1J%20CIP.pdf> (found at web page
<http://lu.msue.msu.edu/pamphlets.htm#Pln>)
- Schindler, Kurt H.; *Sample Land Division Application Form*;
<http://lu.msue.msu.edu/pamphlet/Psub/LandDivApp.pdf> (found at web page
<http://lu.msue.msu.edu/pamphlets.htm#Psubord>)
- Schindler, Kurt H.; *Sample Land Division Review Work Sheet*;
<http://lu.msue.msu.edu/pamphlet/Psub/LandDivReviewSheet.pdf> (found at web page
<http://lu.msue.msu.edu/pamphlets.htm#Psubord>)
- Smart Growth Network, *Getting to Smart Growth II*, <http://smartgrowth.org>
- Tomioka, Seishero and Tomioka, Ellen Miller. *Planned Unit Developments: Design and Regional Impact*, John Wiley and Sons, 1984, 192 pages, hardcover. [Advanced]
- Williams, Kristine; McCauley, Timothy; and Wyckoff, Mark. *Land Division and Access Controls*, Michigan Society of Planning, 1990, 75 pages, paperback.* [Basic]
- Wyckoff, Mark. “Planning and Zoning Considerations in Developing Land Division Ordinances,” *Planning and Zoning News*, April 1997, p. 6-9. [Basic]

MSU is an affirmative-action, equal-opportunity employer, committed to achieving excellence through a diverse workforce and inclusive culture that encourages all people to reach their full potential. Michigan State University Extension programs and materials are open to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status or veteran status. Issued in furtherance of MSU Extension work, acts of May 8 and June 30, 1914, in cooperation with the U.S. Department of Agriculture. Thomas G. Coon, Director, MSU Extension, East Lansing, MI 48824. This information is for educational purposes only. Reference to commercial products or trade names does not imply endorsement by MSU Extension or bias against those not mentioned.